

THE ENTRANCE PENINSULA COMMUNITY PRECINCT

DRAFT Minutes of the Executive Meeting held on Tuesday, 7th February, 2012, at 4.00pm, Meeting Room A, The Entrance Community Centre, Oaklands Avenue, The Entrance.

1. **Welcome and Apologies:** The Chairperson Vivienne Scott opened the meeting opened at 4.00pm.
Executive Members In Attendance: Vivienne Scott; Tony Scott; Doug Darlington; Ross McKendrick, Valda McKendrick, Marlene Pennings, Hervé Nayna (7)
Apologies: Charles Harvey; Narelle Harvey; Luke Nayna, Anne Rowland.
2. **Minutes of the Executive Meeting held on Tuesday, 6th December, 2011.** Moved Valda McKendrick; Seconded Tony Scott.
3. **Business Arising:**
 - 3.1 **Council/Precinct Interaction -** Most items raised by TEPCP to Council should be by "Online Service Request"
Noted: Service Request 1466492 (24-OCT-2011) requesting the installations of Bollards or Posts - Grass verge corner Brogden Rd Roberts St Wilfred Barrett Dr THE ENTRANCE NORTH not responded to and is overdue.
 - 3.2 **NOTICE OF MOTION** for General Meeting 21st February 2012.
"That this meeting recognises the need for a rapid response to have graffiti removed and authorises TEPCP's Executive to lodge Service Requests as required, via Council Online Services, to request the rapid removal of graffiti from Wyong Shire Council assets, without the necessity to bring the need for the removal of the graffiti back to a General Precinct meeting."
The need for this motion is a result of WSC requiring Precinct Committees to have had an item approved at a General Meeting before to lodging a Service Request via Council Online Services. This only applies to service requests lodged in the Precincts name and encourage members to raise their own on line service requests for small matters that affect them. **Moved:** Doug Darlington, Seconded Marlene Pennings. Passed unanimously.
 - 3.3 **Conflicting regulations on publishing DA submission names:** Melanie Domingo, Senior Administration and Public Officer, Legal and Risk, advised verbally that WSC was still waiting for legal advice.
 - 3.4 **DA/308/2011 Affordable Housing Units Wilfred Barrett Drive:**
 - Ben Tesoriero, a Town Planner, who has been engaged by the developers to undertake a "Social Impact Study" contacted TEPCP to ask for information on stakeholders.
 - Vivienne Scott sent TEPCP submission to Mr. Ben Tesoriero, Director, Creative Planning Solutions, for TEPCP on the Social Impact Assessment on 4th January 2011.
 - No news on date of JRPP hearing. Anne Rowland has prepared TEPCP's presentation to the RJPP but this may need to be revised depending on further submissions from the developer.
 - Viv reported that a consultant has been hired by WSC to undertake an Affordable Housing Strategy for the Shire and the TEPCP will be involved
 - 3.5 **The Entrance Town Centre Masterplan Project.** The Secretary has produced a video of Kristy Ryan's presentation and copies have been given to Kristy Ryan, Steve Ashton and CEN for their library at Ourimbah University.
 - 3.6 **The Entrance Fisherman's Wharf:** On 7th December 2012 TEPCP wrote to WSC's General Manager, Mr. Michael Whittaker, re Fisherman's Wharf -Modification Consent 607/7006/C & 1457/2010/A strongly objecting to the installation at Fisherman's Wharf tourist and commercial development, of a security door and the proposed restriction to public access to the roof-top observation deck. No response from Council. TEPCP meeting with WSC officers re looking at options was cancelled due to current WSC legal discussions with business owners.
 - 3.7 **New Liquor Store in Long Jetty:** This has not gone to Council yet. Councillors inspected the site on 1/02/2012.
 - 3.8 **Kitchener Road, Need To Clarify Addresses:** the matter did not get discussed at the last Council meeting.
 - 3.9 **Skate Boarding in Coral Street Car Park:** Secretary asked Bev Davis for response on 8/12/ 2011. No response from Council.
 - 3.10 **Dates for 2012 TEPCP Meetings.** Secretary has advised WSC of Meeting Room booking dates; 3rd Tuesday of the month at 7:00pm. July meeting to be a Saturday Meeting 21st July, 2012 at 10.00am.
ACTION: Secretary to advise WSC of change to July meeting. Members with out email will be contacted to advise them of meeting dates.(Chair)
 - 3.11 **Letter to Dan Smith:** Chairperson advised she had given to Bev Davis to mail to Dan Smith , a card thanking him for his long assistance to TEPCP.
4. **Correspondence:** The Secretary projected correspondence and reported letters sent by TEPCP. There were no issues arising.
5. **Treasurer's Report:** Charles Harvey provide a written Financial Statement for 2011: Seconded Hervé Nayna
 - 1) **Total Expenditure** was : **\$817.89dr**
which included:
 - (i) Rental Of Community Room
 - (ii) Post Office Box Rental
 - (iii) Purchase of stationary & Office Items
 - (iv) Refreshments for meetings.

- 2) **Total Funding** was: **\$153.37**
which included:
(i) Funds brought forward from 2010
(ii) Top ups from Wyong Shire Council
(iii) Bank Account Interest
- 3) **Bank Account Balance** is **\$120.12**
- 4) **Financial Statement details for 2011 to 2012** year have been submitted to Wyong Shire Council for auditing and approval.
6. **TEPCP Web Site:** The Secretary advised that from 1st November 2011 to 30th November, 2011 the site had 56 visitors. in January, 2011.
- 7 **Report on Council Meetings:** Council's snapshot of 14/12/2011 Council meeting reviewed.
8. **Estuary Management Committee Report:** The following items were reported on by the Secretary:
8.1 Mr David Ryan, Acting Manager – Estuary Management Project, advised that NSW Office of Environment and Heritage had almost completed the modelling of Tuggerah Lakes and spoke of a possible presentation to TEPCP.
9. **General Business**
- 9.1 **The Way Forward for Planning in NSW?** Tim Moore and Ron Dyer, Co-Chairs of the Planning System Review encouraged submissions about any of the questions set out the Issues Paper which are of interest to you.
ACTION: Executive asked to review Issues and send comments to the Secretary
- 9.2 **NSW Health's "Healthy Urban Development Check List"** Need to check the Wyong LEP 2012 against checklist noted.
- 9.3 **WSC's Retail Strategy Review** Wyong Shire Council is undertaking a review of retailing and retail centres in Wyong. A representative from the consultant firm conducting the review, Don Fox Planning Pty Ltd. Anne Powland provided initial comments from TEPCP. Chair commented that all Precincts should be consulted .
- 9.4 **TEPCP Speaker Program 2012.**
- Mayor Bob Graham to address February meeting.
 - Bev Davis asked to speak in her role at AGM in March.
 - Invite the following speakers for April, May, June and July; Michael Whittaker on Iconic Sites and his vision for the Shire; Gina Vereker's office to have a presentation of the Wyong DCP and LEP 2012; David Ryan for presentation of the new Tuggerah Lakes modelling and Ben Dunnet to present his proposal for redevelopment of Lakeside Plaza.
 - **ACTION:** Secretary to invite speakers. Forward dates and program to Chair for promotion
- 9.5 **AGM and nominations, promotion and succession planning.**
- The 2011 Executive indicated that they are all prepared to put their name forward for office in 2012.
 - The Executive approved Anne Rowland presenting to The Entrance Rotary Tuesday, 28th February, 2012 6:00pm - 8:00pm on TEPCP and that Secretary also attend to assist with power point presentation.
 - Discussion on the need for new Executive Members to come forward in 2013 as the Chairperson and Secretary have indicated they want to stand down in 2013. Discussion held on the way some Precincts are struggling for relevance and the advent of the e-panel by Council for Community Consultation. TEPCP Executive is very concerned about TEPCP's long term viability and need to generate the interest of new and younger members.
- 9.6 **Lack of Community Pride in The Entrance:** Discussion held on the run down appearance of The Entrance outside the area managed by the Town Centre Management. Examples were given of the broken glass at the southern end of The Entrance Bridge. Lack of infrastructure, such as no kerb and gutter in many areas was cited as not helping people to take pride in the built environment, i.e. if it is run down people will not respect the area as much as they would if it was of a higher standard. The impact of a high proportion of social housing was identified as another factor contributing to the poor state of the area.

Meeting Closed at 5.40pm

Next Meetings:

Annual General Meeting: Tuesday 20th March, 2011 at The Entrance Community Centre at 7:00pm.

Ordinary General Meeting: Tuesday 20th March, 2011 following AGM.

Executive Meeting: Tuesday 6th March, 2012 at The Entrance Community Centre at 4:00pm.